

# Planning Board – Town of Spencer

## *Minutes*



Regular Planning Board Meeting  
Tuesday, July 21, 2009 at 7:00 PM  
McCourt Social Hall  
Memorial Town Hall

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The meeting was called to order at 7:00 p.m.

Planning Board Members Present: Vice Chair Paul Tee, Paul Sauvageau, and Robert Ceppi.

Planning Board Members Absent: Chairman Fabio Carrera and Shirley Shiver.

Staff present: Adam Gaudette, Town Planner.

**Approval of Minutes: None**

**New Business: None**

**Old Business:**

**A. Zoning Bylaw Changes - preparation for Fall Town Meeting. Vice Chair Paul Tee opened the meeting at 7:10 p.m.** Mr. Gaudette said that there are 5 proposed bylaw changes that were sent out to the Board members. The subject matter will be included in the discussion for every Planning Board meeting that occurs from now to October, 2009. He will present the proposed bylaws to the Zoning Board of Appeals, and ask for comments also.

Mr. Gaudette said that he will prepare the draft Articles, for the Planning Board to sponsor on the warrant for the Fall Town Meeting in October, 2009. Advertisement for public hearings for zoning amendments will take place in September, 2009, and public hearings will be held by the Planning Board.

**Discussion:**

**A. Consultant Services.** Mr. Gaudette informed the Board that the contract for consultant engineering services with Cullinan Engineering and Fuss & O'Neil expire July 1, 2009. If the Board wants to continue the services with them, then the contract can be extended for one more year, and if not, then the public bidding process for consultant engineering services is required.

After discussion, the Board agreed to extend both contracts and will consider doing a public bidding for consultant engineering prior to July 1 of 2010.

Mr. Sauvageau made a motion to extend agreements with Cullinan Engineering and Fuss & O'Neil, for consultant engineering services for one year (to July 1, 2010). Mr. Ceppi seconded the motion and the vote was 3-0 in favor.

**B. Meeting Schedule.** The Board and Mr. Gaudette reviewed the meeting schedules: Due to the planned absence of some members and staff, they agreed that the next meeting should be August 18, 2009.

Mr. Sauvageau then made a motion to cancel the meeting on August 4, 2009. Mr. Ceppi seconded the motion and the vote was 3-0 in favor.

*Note:* Mr. Tee mentioned that the TV Network, local channel 13, still states that the Spencer Planning Board meeting is held on Monday. Mr. Gaudette will notify TV Network for the correct day, which is Tuesday.

Mr. Sauvageau made a motion to close the meeting at 7:30 p.m. Mr. Ceppi seconded the motion and the vote was 3-0 in favor.

Submitted By:

Approved By:

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Bea Meechan, Senior Clerk  
ODIS

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Paul Tee  
Planning Board Vice Chairman